

Dear CCAMPIS Project Director:

In accordance with the law governing the Child Care Access Means Parents in School (CCAMPIS) Program, Section 419N(e)(1) of the Higher Education Act of 1965, as amended by the Higher Education Opportunity Act of 2008, each grantee is required to submit a project performance report to the Secretary of Education annually for each year of the grant award.

The CCAMPIS Annual Performance Report (APR) is enclosed for your use. Please note that it has been significantly reformatted. The new version of the report will allow for ease of reporting and will collect information in a format that will provide data that is more compatible with accountability and tracking requirements. In addition, the Department will use the information provided in the report to determine how effectively your institution met the goals and objectives of its grant and whether it is in the best interest of the government to continue funding for subsequent years.

This report requests performance information relative to:

- Data on the service population;
- Information on institutional and community/local resources used to help low-income students access child care services;
- Information on the accreditation of your child care facilities;
- Information on the CCAMPIS Program funded services provided to the service population;
- Information on the impact of the CCAMPIS Program grant on the quality, availability and affordability of campus based child care; and
- Data on the persistence and college completion rates of the student participants.

Reports (in manual and electronically fill-in formats) are also downloadable by visiting the CCAMPIS web page at <http://www.ed.gov/programs/campisp/index.html>.

Click on the "Performance" tab to find an electronic copy of the report.

The deadline for submitting this report, in paper copy or electronic fill-in format, is December 31, 2009. A signed copy of Section I (certifying that the information submitted is accurate, complete, and readily verifiable) must be included. Submit paper copies to:

Child Care Access Means Parents in School Program
C/O Ms. Princess Uzzelle
U.S. Department of Education
1990 K Street, N.W.
Suite 7071
Washington, DC 20006-8510

Please fax copies to:

Attention: Princess Uzzelle
Fax Number: 202-502-7857

Please e-mail electronic fill-in copies (submit a signed Section I as a PDF attachment) to:

Princess.Uzzelle@ed.gov

Thank you for your cooperation in this reporting effort. If you have any questions concerning this report, please do not hesitate to contact your assigned program specialist.

Sincerely,

/s/

Eileen S. Bland
Team Leader
College and University Support Team